

Regular meeting

Alva Independent School District #001 Board of Education

Date: \_\_\_\_\_(mmddy)

Time: \_\_\_\_\_

Location: Board Room, Superintendent's Office, 418 Flynn St., Alva, OK 73717

Telephone: (580) 327-4823 FAX: (580) 327-2965

\*Policy, Procedures and Contracts are available for review in the Administration office of the Alva School District. The order of items on the agenda may be changed. The Board may discuss, make motions, and vote upon all matters appearing in this agenda. Such votes may be to adopt, reject, table, reaffirm, rescind or take no action on any agenda matter. This agenda was posted (date) \_\_\_\_\_(time) \_\_\_\_\_ on the window of the Administration Office and faxed or mailed to news media as of this date. Notice of Scheduled Board of Education meetings for 2003 on file as of December 15, 2002 at the County Clerk's office in the Woods County Courthouse. Location of executive sessions will be moved to 412 Flynn, if necessary.

1. Call to order and recording of members present and absent.
2. Addition of items of new business to the agenda.
3. Approval of minutes of the regular meeting of \_\_\_\_\_(mmddy) and the special meeting of \_\_\_\_\_(mmddy), if any.
4. Vote to approve or not to approve purchase order encumbrances for the following funds for FY \_\_\_\_\_(year):

- a. General Fund 11, #\_\_\_\_\_, inc., with change orders #\_\_\_\_\_, \$ \_\_\_\_\_  
inc.; General Fund 11 Payroll, #\_\_\_\_\_, inc., with payroll \$ \_\_\_\_\_  
change orders #\_\_\_\_\_, inc., for a year-to-date total of  
\$ \_\_\_\_\_.
- b. Cooperative Education Fund 12, #\_\_\_\_\_, inc., with change \$ \_\_\_\_\_  
orders #\_\_\_\_\_, inc.; Cooperative Education Fund 12 Payroll \$ \_\_\_\_\_  
#\_\_\_\_\_with change orders #\_\_\_\_\_, for a  
year-to-date total of \$ \_\_\_\_\_.
- c. Building Fund 21, #\_\_\_\_\_, inc., with change orders \$ \_\_\_\_\_  
#\_\_\_\_\_, inc.; Building Fund 21 Payroll #\_\_\_\_\_ \$ \_\_\_\_\_  
with change orders #\_\_\_\_\_, for a year-to-date total  
of \$ \_\_\_\_\_.
- d. Child Nutrition Fund 22, #\_\_\_\_\_, inc., with change orders \$ \_\_\_\_\_  
#\_\_\_\_\_, inc.; Child Nutrition Fund Payroll # \_\_\_\_\_ \$ \_\_\_\_\_  
with change orders, #\_\_\_\_\_, inc., for a year-to date  
total of \$ \_\_\_\_\_.
- d. Bond Fund 33, #\_\_\_\_\_, inc., with change orders #\_\_\_\_\_ \$ \_\_\_\_\_  
for a year-to-date total of \$ \_\_\_\_\_.

Regular Meeting- continued

5. Vote to approve the School Lunch Report.
6. Vote to approve the Activity Account Report.
7. Superintendent's Report: - items of information that do not require any Board action:
  - 1.
  - 2.
8. Principals' Reports:
  - a. Principal, Alva High School
  - b. Principal, Alva Middle School
  - c. Principal, Lincoln Elementary School
  - d. Principal, Longfellow Elementary School
  - e. Principal, Washington Elementary School
9. Board Policy review:
  - a. Suggestions to be considered from Section(s) \_\_\_\_\_.
  - b. First reading of proposed policy actions.
  - c. Vote to adopt policy changes previously given first reading.
  - d. Vote to approve other policy changes listing code and title, if any.
10. Items of current business:
  - A. Discuss, with possible board action, \_\_\_\_\_.
  - A. Discuss, with possible board action, \_\_\_\_\_.
11. New business-- items requiring prompt board action which were not known or foreseen when this agenda was posted.
  - a. Discuss, with possible board action, \_\_\_\_\_.
  - b. Discuss, with possible board action, \_\_\_\_\_.

Regular Meeting- continued

12. Proposed executive session for discussion of the following items as authorized by O.S.S. Title 25 Section 307 (B 1-8) with possible vote to be taken upon return to open session.
  - a. (Items to be listed for executive session must be of like nature for each session/see school law or open meeting act).
13. Declaration by presiding officer that the executive session is over.
14. Vote to acknowledge the return to open session.
15. Executive Session Minutes Compliance Announcement.
16. Vote to approve the following items discussed in executive session as authorized by O.S.S. Title 25 Section 307 (11.E.3)
  - a. (Items to be voted on after executive session must be of like nature for each session/see school law or open meeting act).
17. Signing of documents approved by earlier action.
18. Vote to adjourn.

Adopted: July 05, 1989

Revised: December 01, 1997  
January 06, 2003  
January 27, 2003

Legal Reference: O.S.S. Title 25 Section 301-314, Oklahoma Open Meeting Act

Cross Reference: