

Regulations for Promotion and Retention of Students
Senior High School

The general course requirements must meet or exceed the requirements as outlined in the student handbook. All required courses must be successfully completed before graduation will be granted. Twenty-three units of regularly organized classroom instruction are required for graduation.

Adopted: March 25, 1985

Revised: April 01, 1996
June 05, 2000
August 05, 2002

Legal Reference:

Cross Reference:

District #001, Woods County, Oklahoma

page 1 of 1

IKE
(Exhibit)
Form A

Retention Request

I, _____, parent/teacher recommend that _____ be retained at his/her present grade level, _____ for the 20__ - 20__ school year. Listed below are reasons for this recommendation:

1. _____

2. _____

3. _____

4. _____

5. _____

6. Light's Retention Scale Score (0-89) _____
(see interpretation guidelines/Form B)

A committee consisting of the student's teacher(s), principal, counselor and parent will confer, review this request and make a decision concerning this request.

(person making request)

Return to the principal

(date)

District #001, Woods County, Oklahoma

IKE
(Exhibit)
Form B

Committee Decision on Retention

It is the recommendation of this committee that _____ be retained in grade _____ for the school year 20____ - 20____. Listed below are the factors relating to this decision:

1. _____

2. _____

3. _____

4. _____

5. _____

6. Light's Retention Scale Score (0-89) _____
(see interpretation guidelines/Form B1)

This decision was made following much thought and consultation among the school authorities and parents. It is _____/is not _____ the feeling of the committee that retention is in the best interest of the above student.

Parent Date

Teacher Date

Original to superintendent
1 copy to parent
1 copy to teacher
1 copy to principal
District #001, Woods County, Oklahoma

Counselor

Date

Principal

Date

IKE
(Exhibit)
Form B-1

TABLE 2

Interpretation Guidelines

0-9	Excellent retention candidate. (Should have no 5's circled on the recording form.)
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10-31	Good retention candidate. (Should have no 5's circled on the recording form.)
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32-40	Fair retention candidate. (Should have no 5's circled on the recording form.)
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41-47	Marginal retention candidate. (Should have no 5's circled on the recording form.)
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48-71	Poor retention candidate.
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72-89	Student should not be retained.
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District #001, Woods County, Oklahoma

IKE
(Exhibit)
Form C

Request for Promotion

County_____

District_____

Site_____

I understand that the recommendation has been made for _____

to be retained in _____ for the 20_____ school term. Although I acknowledge

this recommendation, I request a hearing with the Board of Education.

Signature of Parent/Guardian _____

Date_____

Signature of School Official_____

Date received_____

Return to the principal

District #001, Woods County, Oklahoma