

Policy on School Group Fund Raising Events

By state law the Board of Education is charged with approving all fund raising efforts by school groups. In order to discharge this responsibility in a reasonable manner the following policy is adopted:

1. The Board of Education voted to empower the superintendent to approve fund raisers, with the board to give final approval at the next regular meeting.
2. The organization making the request will be expected to provide the following information on the request form:
 - a. Date of request, fiscal year and school site.
 - b. Group requesting approval.
 - c. Estimate of number of students involved.
 - d. Purpose for which funds are being sought (be specific).
 - e. Description, date(s) and duration of each event; if exact date is not known, provide an approximate date.
 - f. Estimated Sales, expenditures and profit.
 - g. Signature of sponsor and principal.
3. In considering the requests, the Board will look with disfavor on overlapping efforts and cautions sponsors to be aware of each other's plans.
4. It is the responsibility of the group sponsor to be aware of the applicable regulations relative to the State and Federal child labor laws and to insure compliance with those regulation.
5. The board of education requires the sponsor, after the fund raising event is concluded, to provide the board of education with the following information: (there is a space provided on the fund raiser request form)
 - a. Amount of **actual** sales.
 - b. Amount of **actual** expenditures.
 - c. Amount of **actual** profit.

Adopted: November 06, 1989

Revised: May 07, 2001
July 09, 2001

Legal Reference:

Cross Reference:

District #001, Woods County, Oklahoma