Alva Independent School District #001
Discipline/High School

The Board of Education and Administration of the Alva Independent School District #001 believe the primary function of the schools is to educate children. The students have the right to learn free of unnecessary distractions and to attend a school in which an atmosphere conducive to learning exists.

Education includes establishing norms of acceptable social behavior and assisting students in understanding and attaining those norms. From time to time, it will be necessary for the benefit of the individual and of the school for the faculty and administrators to enforce corrective actions for breaches in acceptable behavior.

The teacher or administrator shall have the same right as a parent or guardian to control and discipline a child while the child is in attendance in the Alva School District or in transit to or from the school or while attending or participating in any school function authorized by the school district (70 O.S.6-114, School Laws of Oklahoma).

Each student shall be treated in a fair and equitable manner. The severity of the disciplinary action will be based upon a careful assessment of the circumstances surrounding each infraction.

The following examples of behavior are not acceptable in society generally, and in a school environment particularly. When in the judgment of the teacher or administrator the behavior of a student constitutes unacceptable behavior in the following areas, corrective action will be taken. These examples are not intended to be exhaustive and the exclusion or omission of examples of unacceptable behavior is not an endorsement or acceptance of such behavior.

1. Unexcused lateness to school
2. Unexcused lateness to class
3. Contempt or disrespect for authority
4. Cheating on schoolwork
5. Cutting class
6. Leaving school without permission
7. Refusing detention and/or in-school suspension
8. Truancy
9. Profanity or vulgarity
10. Possessing, selling or using alcoholic beverages or other mood-altering chemicals
11. Stealing
12. Extortion
13. Assault, physical and/or verbal
14. Fighting
15. Possession of weapons
16. Distributing/possessing obscene literature

Discipline/High School - continued

17. Destroying/defacing school property
18. Any violation of local, state or federal statutes
19. Striking a teacher or other school employee/not acceptable
    Should this occur and it is determined that bodily harm was intended, the principal will expel the student for at least the remainder of the current semester and may expel the student for the remainder of the current semester and the full semester which follows.

In considering the different forms of disciplinary action, the faculty/administration of the school district will consider the following but is not limited to these various methods, nor does this reflect an order or sequence of events to follow in disciplinary actions. The Board of Education will rely upon the judgment and discretion of the administrator and/or faculty member to determine the appropriate remedial or corrective action in each instance.

1. Conference with student
2. Conference with parent
3. Conference with principal

When there is a conference with the principal, the student will receive disciplinary action which can be one of the following:

1. Detention
2. ISS (in-school suspension)
3. OSS (out-of-school suspension)
4. Corporal punishment
5. Saturday School
6. Expulsion

Before corporal punishment is used, the principal must have on file a signed completed permission form from the parent.

Discipline/Middle School

The Middle School expects every student to be able to learn to control his/her own behavior and to take responsibility for his/her actions. There is a balance between meeting the needs of the group by maintaining social order and meeting the unique needs of each student. Few choices work for all teachers and all students. The internal control means the students perceive they cause their own outcomes. Students will find that there are consequences for misbehavior.

The necessary rules are: RESPECT PEOPLE and RESPECT PROPERTY!!!

Each student will be treated in a fair and equitable manner. The severity of any discipline action will be based on a careful assessment of the circumstances surrounding each infraction. The Board of Education will rely upon the judgment and discretion of the teacher and/or administrator to determine the appropriate remedial or corrective action. Adults, teachers, students and administrators establish the learning environment. Supervision is the responsibility of every teacher or adult in charge. The teachers must advise the administrator and the parents concerning the problems that arise. When repeated problems arise, the teacher must decide the plan of action to pursue. Options available to the teacher include:

1. Teacher-student conference
2. Teacher-student-parent conference
3. Teacher-student-administrator conference
4. Phone calls to parents
5. Detention
6. Corporal punishment (administrator to be present)

These options are the choice of the teacher. Any of the options may be used at any time. Once the teacher has tried options and had no success, the student will be referred to the administrator.

The administrator will also have options that can be used to correct the student's problems. These include:

1. Detention before or after school
2. In-school suspension (ISS)
3. Out-of-school suspension (OSS)
4. Expulsion from school
5. Corporal punishment (certified teacher to be present)
6. Saturday School
7. Repayment of damage
8. Involvement of law enforcement
9. Restriction of privileges

Discipline/Middle School - continued

The administrator retains the right and privilege to alter penalties as he/she considers necessary. The actions necessary may be fast and immediate due to the severity of the problem. The safety and protection of people, property and the educational program are reflected in this policy. The school's policy will specifically limit the opportunity of any individual to interrupt or interfere with the educational growth of any individual. Before corporal punishment is used, the principal must have on file a signed completed permission form from the parent.

Discipline/Elementary School

Discipline is training that teaches one to obey rules and control his or her behavior. An attempt is made to create an atmosphere of positive and friendly relationships between the students and teachers. An effort is made to encourage self-discipline in a positive attitude toward school and class work. Good rapport between home and school is very important in achieving and maintaining the student's positive attitude and self-image.

The teachers are primarily responsible for the discipline and control of the students in their classroom and on the playground. They have the freedom of consulting the principal and the student's parents concerning any problem which arises.

The Board of Education will rely upon the judgment and discretion of the administrator and/or faculty member to determine the appropriate remedial or corrective action in each instance.

Procedure to be Followed:

I. Teacher discusses rules for the class and playground at the beginning of school

   A. Rules are posted in the classroom
   B. Teacher discusses his/her expectations of the children

II. The following disciplinary actions will be used by teacher and/or administrators to correct the misconduct of students. Disciplinary action will be administered to fit the circumstances involved.

   A. A teacher-student conference/oral or written plan of improvement accepted by the student
   B. Detention or extra work/administered at the discretion of the teacher
   C. Conferences including principal, student and/or parent
   D. Student placed in isolation
   E. Detention

F. In-school and out-of-school suspension
G. Referral to other social agencies

Discipline/Elementary School – continued

H. Corporal punishment:
   1. Principal have on file a signed completed permission form from the parent
   2. Administered at the discretion of the principal
   3. Administered only in the presence of a certified employee; never in the presence of other students
   4. Teacher to have principal as witness if administering corporal punishment
I. Other disciplinary action appropriate under the circumstances

Adopted: April 05, 1993

Revised: February 07, 2005

Legal Reference:

CONSENT AND RELEASE

I, the parent or legal guardian of _____, a student in the Alva Independent School District #001, do hereby CONSENT/DO NOT CONSENT (please circle one), that said student may be given corporal punishment as outlined in the School Board Policy, Section JK (Regulations), Section CHCA, Student Handbook.

_____

Parent or Legal Guardian

_____

Principal

Date:_____

COMMENTS:_____